

PTO EXECUTIVE BOARD MEETING
School Reform Team 3 Offices
1631 La France Drive, Atlanta, GA
Wednesday, May 21, 2009
3:00 PM

Present: Yolonda Brown, Steve Fazenbaker, Elizabeth Lieberman, Clare Richie
Absent: Guido Sacchi

The meeting was called to order at 3:00 PM by Clare Richie. Minutes from the May 14 meeting were distributed. Agenda was distributed and adopted.

Mascot

- New mascot was announced on May 20: SPARK the Dragon.
- School Spirit Committee will follow through on next steps

Teacher List

- Ms. Brown is scheduled to meet with the teachers currently working for APS on Wednesday, May 27 at 3:30 PM.
- The hiring process is not complete for all Springdale Park teachers; Ms. Brown hopes to release the full slate of teachers, with biographies, by the second week of June.

Relationship between APS and Druid Hills United Methodist Church

- Mary Stouffer will assemble a preliminary count of bus riders; Ms. Brown will provide data on May 28.
- No agreement has been reached between APS and DHUMC regarding the parking lot or church gym but negotiations are progressing.

First Day Packets

- First Day Packets will contain:
 - Student Guide (for parents, pertaining to students); Ms. Brown will oversee
 - Data Form for School Directory (possibility that APS will pay for the printing of the directory)
 - PTA / PTO Membership Form, with committee descriptions on the back
 - Calendar for the first two months of school; Ms. Brown and Fundraising Committee will oversee
- PTA / PTO Welcome Packet will be eliminated from the First Day Packet; important information will be incorporated into the Student Guide and / or put on the website. PTO will provide copy, Ms. Brown will oversee

Not sure if this was covered as I left early -- Does this mean that Wellness Wed, Blanket Permission Form, and Safety considerations will not be included? Will APS Weather Alert Info and APS School Nutrition Program details be included in the APS packet. Will the items above be included with the fundraising committee information?

Communications

Copy for the next newsletter:

- Announcement of the new mascot
- Welcome from Ms. Brown
- Report from the Spirit Committee
- May Day Thank You
- Fundraising Campaign
- Volunteer Opportunities
 - summer preparations for opening the school building
 - enrichment opportunities in the fall

Meet and Greet

Elizabeth explained the Morris Brandon model of “Meet and Greet” during which the teachers sponsor a small pre-school “camp” (approx. 3 hours). Students are dropped off and picked up.

Teacher / Family Activity in June

Elizabeth proposed an informal event (e.g. dinner at Fellini’s) after the slate of teachers is announced, to allow teachers, students, and families to get to know one another

Upcoming Meetings

- PTO Executive Meeting – June 3, 3:00 PM, at the SRT-3 Office (invited guests: Carla Pennyman, Mary Stouffer)
- PTO General Meeting – June 23, 6:30 PM (location TBD)

The meeting was adjourned at 4:50 PM.

Respectfully submitted,

Steve Fazenbaker, secretary